



MONTANA STATE PARKS AND RECREATION BOARD AGENDA ITEM COVER SHEET

Meeting Date: June 15, 2016

Agenda Item: Capital Over \$5,000/Milltown State Park Status Update

Division: Parks

Action Needed: Approval

Time Needed on Agenda for this Presentation: 10 minutes

Background (Brief description of the issue, decision to be made, history, etc.):

Per the Parks and Recreation Board Policy adopted in December 2013, Board approval is required for unanticipated funding commitments exceeding \$5,000 within the Parks Capital Program. For this meeting, the Milltown project has a pending capital funding increase commitment. As the Milltown State Park project predates the Board, the entire project and its current status will be reviewed.

The Milltown State Park project dates back to the 2007 time period, with the first funding appropriations provided via the 2011 Legislative Session. It has taken time for the site clean-up efforts completed and the legal access route resolved to a conclusion. The project is nearing the point when it will be ready to be publically bid. The funding sources for the park development are:

• NRDP Grant (Ph. I)	\$927,530.
• Housing and Urban Development Grant (Federal)	\$730,500.
• Environmental Protection Agency (Federal)	\$200,000.
• NRDP Grant (Ph. II) (State)	<u>\$1,200,000.</u>
	\$3,058,030

The attached Financial Recap for the project details the funding sources, the commitments made to-date, and pending future commitments.

Specific to this agenda item, the proposed capital increase for the Milltown State Park project is an increase of \$27,382 in design fees related to getting the project ready to bid, addressing railroad concerns, and other misc. tasks. The added design efforts include; required fall protection structures under the railroad trestle over the access road entering the site, addressing the required railroad fencing safety requirements to separate the public areas of the park from the active railway line, the design for upgrading the low-headroom walk-in access beneath railway, some resurveying due to NRD earthmoving efforts, and a basic feasibility study/report concerning a future on-site ranger station (utilities, cost estimates, siting, layout recommendations, etc.).

Public Involvement Process & Results (Brief description of the type of public involvement and summary of what we heard from the public):

No public involvement is necessary of planned related to the proposed design consultant contract increase.

Alternatives and Analysis (Brief description of alternative solutions with analysis of the pros and cons of each):

Alt. #1 – approval of the proposed capital funding expenditure for the additional consultant design efforts as outlined above.

Alt. #2 – modified approval for the commitment of the capital funds in some manner for the project.

Agency Recommendation and Rationale (Brief description of our recommendation to the Board and the reasons for it):

It is recommended that the Board approve the proposed expenditure for the design efforts for the Milltown project.

Proposed Motion (Draft language the Board could use to adopt the agency recommendation):

I move to approve the Park Division's proposal to increase the design consultant's contract by \$27,382 for the added efforts related to the Milltown project.